



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
***48<sup>th</sup> Anniversary ~ Fund Established May 2, 1974***

BOARD OF TRUSTEES  
Regular Meeting 23-01  
Friday, January 6, 2023-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**ADOPTION OF MINUTES:**

\*Regular Minutes 22-15

**OLD BUSINESS:**

1. DePrince, Race, and Zollo, Inc., (DRZ) Investment Advisors
2. Revision of Annual Review Form for Pension Personnel
3. Digital Signature Process
4. Organizational Chart

5. Holiday Pay Calculations

**NEW BUSINESS:**

\*1. Warrants for Payment

- a. Truist Commercial Checking Account-\$3,092.19-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Timothy W. Lancaster's VISA
- b. Truist Commercial Checking Account-\$850.00-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Jason Dorey's VISA
- c. Truist Commercial Checking Account-\$850.00-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Anthony Sacco's VISA
- d. Truist Commercial Checking Account-\$1,800.00-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Ben Kiszkiel's VISA
- e. Truist Commercial Checking Account-\$401.61-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Mary K. Taglia-Polak's VISA
- f. Truist Commercial Checking Account-\$850.00-Reimbursement to the Truist Commercial Checking Account No. 1000196187347 for Auto Pay for Patricia Lindsay's VISA.

\*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement/Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations

3. Mr. Klausner Memo, Internal Controls

4. Police Physicals

5. Board Business

6. Office Business

- a. Equipment Upgrades and Purchases, Sprint T-Mobile Phone
- b. Employee VISA Invoice Review for December
- c. Upcoming Events-Educational Opportunities

7. Request for Benefit Election Calculation from Foster and Foster, Inc., Police Officer

Caroline Jodoin

8. Reduction of Monthly Pension Due to Age 65 Supplement, Firefighter Retiree Michael Couture
- \*9. Close DROP, Police Retiree David Weber
- \*10. Close DROP, Fire Retiree Kenneth Flickinger
- \*11. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution, Firefighter Bertram Lewis
- \*12. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawal/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution, Firefighter Edward Yanes
- \*13. Application for Early Retirement, Begin Regular Monthly Retirement Distribution and Authorize Share Plan Distribution, Police Officer Darin Morgan
14. Application for Disability, Police Officer Joseph V. Moreno
15. Application for Disability Police Officer Christopher Jones
16. Long Range Planning Session

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

**If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.**

**In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.**

**This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.**